Expiration date: 06/30/2017



Business License Renewal

220 SE Green Street Lee's Summit, MO 64063 Phone 816.969.1220 / Fax 816.969.1221 / www.cityofls.net

SOMEPLACE ELSE TERESA STIMAC 3512 SW MARKET ST LEES SUMMIT, MO 64082

PLEASE NOTIFY US IF YOU DISCONTINUE YOUR BUSINESS.

Please Update your Information. If there are changes to the information provided, please draw a line through and correct.

City - State
Phone Number

Emergency Contacts: (1st) ______ (2nd) ______ (3rd) ______

For businesses physically located in Lee's Summit this section MUST be completed

(1st) ______ (2nd) ______ (3rd) _____

Has your Physical Address changed over the last year? Y or N (If yes complete Zoning Approval Form) Is business located in a Lee's Summit Commercial area or Residential? (circle)

Do you have an intrusion alarm? Y or N (circle)

Total Building Square Footage - 2536

Employee Headcount for this location:

Full Time: 1 Part Time: Temporary:

Contact Name Address

Phone number

IF DOING ANY RETAIL SALES (provide copy of current no sales tax due letter) - 22656626

IF PHYSICAL ADDRESS HAS CHANGED WITHIN LEE'S SUMMIT, PLEASE SUBMIT NEW ZONING FORM. Zoning forms located on website at www.cityofls.net

(Continued on back page)

Please provide a general description or scope of work for your business:		
_		
_		
FEE CALCULATION (please check those that apply):		
\$50 Business License Fee (base fee	e)	
Penalty for delinquent license is 5% Total fee	per month not to exceed 25% (is delinquent 60 days after	er expiration)
I declare under penalty of perjury that to the best of my knowledge and belief the statements made herein are true and correct.		
X	X	/ /
Signature of Owner(s) or Corporation Agent/Owner	XTitle	Date
	to all applicable federal, state and local laws and regular make check payable to City of Lee's Summit.	
FOR OFFICE USE ONLY License Effective from/ to License #	//Fee Remitte	



Dear Business Owner:

Enclosed you will find the **Business License Renewal Form** for the license year July 01, 2017 through June 30, 2018. Please take a moment to review the information, particularly verifying the accuracy of the **Missouri Sales Tax ID** number and business address noting any corrections or additions.

Missouri Senate Bill 30 became effective January 1, 2009; requiring a statement of "No-Tax Due" from the Missouri Department of Revenue before the issuance of a business license by the City for any business engaging in retail sales. A business owner can enter their Missouri Tax Identification Number and PIN at http://dor.mo.gov/business/sales/notaxdue/ to print their statement and include with the business license renewal. Business license renewals that are submitted without a no tax due certificate cannot be processed.

BUSINESS LICENSE FEES INFORMATION

As governed by City Ordinance #28-30, the base license fee is \$50.00. Businesses are required to have a separate license for each location.

All renewals not received by August 30, 2017 will be considered delinquent and subject to penalty. Penalty is 5% per month not to exceed 25%. Please make checks payable to "City of Lee's Summit".

If you will <u>not</u> be doing business in Lee's Summit during the next Business License year and you are not located in Lee's Summit, <u>please send notification</u>. If you should have questions regarding your renewal, please contact the Development Center at 816-969-1220.

Thank you for your prompt attention.