

**Business License Renewal**

220 SE Green Street  
Lee's Summit, MO 64063  
Phone 816.969.1220 / Fax 816.969.1221 / [www.cityofls.net](http://www.cityofls.net)

INTERSTATE CONSTRUCTION SERVICES  
Licensing  
1450 SE BROADWAY DR  
LEES SUMMIT, MO 64081

**PLEASE NOTIFY US IF YOU DISCONTINUE YOUR BUSINESS.**

Please Update your Information. If there are changes to the information provided, please draw a line through and correct.

Physical Business Address: 1450 SE BROADWAY DR LEES SUMMIT, MO 64081  
Business E-Mail Address:: OFFICE@HIGDONBUILDERS.COM  
Legal Name of Business: (if different than DBA):  
Type of Organization: Construction  
Please provide your NAIC Code:

Renew on-line communications email address: office@higdonbuilders.com  
(If you would like to renew on-line, you must provide an email above. This email address could be different than the Business Email Address. This email address is the person that is responsible for Business Licenses/Renewals at your place of business)

**\*\*IMPORTANT!** If you would like to **RENEW** your Business License online, please visit  
<https://devservices.cityofls.net/renew-business-license.html> for instructions.

Business Phone Numbers :

Primary	Cell	Fax
8165249797	8169856108	8165249798

Contact Information :

Primary	Secondary	Emergency
KEVIN HIGDON, Address:1450 SE BROADWAY, Phone:(816) 524-9797		

(Continued on back page)

Please provide a general description or scope of work for your business:

new home builder

\*For businesses physically located in Lee's Summit this section **MUST** be completed\*

Has your Physical Address changed over the last year? **Y or N** (If yes complete Zoning Approval Form)

Is business located in a Lee's Summit **Commercial area or Residential?** (circle)

Do you have an intrusion alarm? **Y or N** (circle)

Total Building Square Footage -

Employee Headcount for this location:

Full Time: 1

Part Time: 1

Temporary: 0

IF PHYSICAL ADDRESS HAS CHANGED WITHIN LEE'S SUMMIT, PLEASE SUBMIT A NEW ZONING FORM. Zoning forms located on website at [www.cityofls.net](http://www.cityofls.net).

**CONTRACTOR LICENSING INFORMATION**

\*\*\*Contractors – please complete this section\*\*\*

Please select type of contractor license requested - \$25.00 annual contractor license fee for each Class

- ☐ Class A – General Contractor: construct, remodel, demolish, repair any structure
- ☒ Class B – Building Contractor: construct, remodel, demolish, repair all structures not exceeding 3 stories in height
- ☐ Class C – Residential Contractor: construct, remodel, demolish, repair any single family, duplex or townhouse structure
- ☐ Class D – Mechanical Contractor: perform mechanical (HVAC) services
- ☐ Class D – Electrical Contractor: perform electrical services
- ☐ Class D – Plumbing Contractor: perform plumbing services

Please provide name of licensed representative (master) to be licensed: \_\_\_\_\_ Phone #: ( ) \_\_\_\_\_

Email: \_\_\_\_\_ Cell #: ( ) \_\_\_\_\_

- ☐ If renewal – provide 8 hours of CEU (please provide documentation of completion) or include optional in lieu of CEU fee of \$100.00 per license classification

**FEE CALCULATION** (please check those that apply):

- ☒ \$50 Business License Fee (base fee)
- ☐ \$25 Contractor License Fee (\$25 for each license classification ie: Mechanical & Plumbing = \$50)
- ☐ \$100 Contractor fee in lieu of completion of 8 hours of annual continuing education (CEU) for each license classification

\_\_\_\_\_ Penalty for delinquent license is 5% per month not to exceed 25% (is delinquent 60 days after expiration)

\_\_\_\_\_ Total fee

I declare under penalty of perjury that to the best of my knowledge and belief the statements made herein are true and correct.

X Melissa Krawczyk  
Signature of Owner(s) or Corporation Agent/Owner

X office mgr  
Title

2/17/26  
Date

The filing of this application or the granting of a business license neither confirms nor approves the use of land as regulated under the provisions of the zoning code, and is further subject to all applicable federal, state and local laws and regulations which apply to specific occupations and businesses. Payment by Check – make check payable to City of Lee's Summit.

**FOR OFFICE USE ONLY**

License Effective from \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_ to \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Fee Remitted \$\_\_\_\_\_ License # \_\_\_\_\_